



VT Johnston Financial Funds ICVC Application Form for the Purchase of Shares

This form duly completed should be sent to:

Valu-Trac Investment Management Limited, Orton, Fochabers, Moray, IV32 7QE

Tel: 01343 880344, Investor Services: 0330 678 4760, or for email, investorservices@valu-trac.com

If sent by email, please confirm to Valu-Trac Investment Management Limited by telephone immediately.

Important Information:

Before investing, you should read an up-to-date version of the Prospectus, Key Investor Information Document (KIID) for the fund in which you wish to invest. There you will find more information about the investment, including details about the fund's different share classes: be sure to choose the appropriate one(s) for you. They also explain fund charges, including the ongoing charge, a deduction from your fund which Valu-Trac Investment Management Limited makes to cover the costs of investment management and administration.

If you have any questions or would like a free up-to-date copy of the KIID, Prospectus, most recent Annual or Interim Fund Reports or additional application forms, please visit www.valu-trac.com, call: 0330 678 4760 or email investorservices@valu-trac.com. All literature provided will be in English.

If a financial adviser has arranged this deal, depending upon the share class chosen, commission may be payable where advice has not been given.

Before you invest:

- If you are resident in the USA, in order to comply with US law, we are unable to accept your investment. If you submit an application to us it will be rejected and returned to you.
- If you are unsure whether this investment is suitable for your needs, please consult a financial adviser.

1. Purchase Application

I/We, the undersigned, having received and read a copy of the most recent Prospectus for the VT Johnston Financial Funds ICVC ("the Company") (together with any addendums or supplements thereto) and the Key Investor Information Document, hereby apply for such number of Shares in the Company as may be purchased with the amounts indicated below at the subscription price determined in accordance with the Prospectus:

Investment Details

Lump Sum Payment

Regular Payments – Direct Debit Mandate required (final page)

 total per month

Split across the VT Johnston Financial Funds

VT Johnston Cautious Portfolio

A Income %

A Accumulation %

VT Johnston Growth Portfolio

A Income %

A Accumulation %

2. Details of Applicant(s)

First Holder

Company/Nominee Name

or Title

Surname

Forenames

Address

Postcode

Country

Date of Birth

Mobile Number*

Email*



Joint Holder

Title	<input type="text"/>
Surname	<input type="text"/>
Forenames	<input type="text"/>
Address	<input type="text"/> <input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text"/>
Date of Birth	<input type="text"/>
Mobile Number*	<input type="text"/>
Email*	<input type="text"/>

***It is mandatory to provide both a contact number and an email address to allow us to process investor verification (details below)**

3. Bank Details of Applicant

Name of Bank	<input type="text"/>
Address	<input type="text"/> <input type="text"/>
Account Name	<input type="text"/>
Account Number	<input type="text"/>
Bank Sort Code	<input type="text"/>
or Bank Swift Address	<input type="text"/>
or Bank ABA Number	<input type="text"/>

Distributions (if applicable) will be paid to the bank account above

4. Payment Method

Payment can be made by bank transfer or cheque. Please tick the box below.

☐

Bank Transfer:

A bank transfer should be made on the settlement date of this transaction which will have been agreed in advance with Valu-Trac Investment Management Limited, and which will be stated on the Contract Note issued to you by Valu-Trac Investment Management Limited. If funds are received on any date other than this agreed settlement date they may be returned by the Bank.

☐

Cheque:

Payment by cheque should be made from a bank account in the investors own name and made payable to 'Valu-Trac Investment Management Limited'. The order for purchase of shares is accepted following receipt of cleared funds.

Data Protection

For full information on how VT processes, personal information and what your rights are, please see our Privacy Policy online at www.valu-trac.com. Your data will be shared with our investor verification partner Smartsearch for investor verification purposes only. The Smartsearch privacy policy can be found at smartsearch.com/privacy-notice. Please refer to our website for further information on Smartsearch and our investor verification process.

5. FATCA Declaration of U.S. Citizenship or U.S. Residence for Tax Purposes

Please tick either (a) **or** (b) and complete as appropriate.

☐

a) I confirm that **I am not** a U.S. citizen and/or resident in the U.S. for tax purposes.

☐

b) I confirm that **I am** a U.S. citizen and/or resident in the U.S. for tax purposes and

my U.S. federal taxpayer identifying number (U.S. TIN) is as follows:



6. CRS Declaration of Tax Residency

Please indicate all countries in which you are resident for tax purposes and the associated Taxpayer Identification Number(s) in the below. Please see the CRS Portal for more information on Tax Residency.

Country of Tax Residency

Tax ID Number (UK Individuals should use their UK National Insurance Number)

Regular Withdrawals (if applicable)

Please complete the following section if you wish to receive payment / wish to take a regular income

INCOME REQUIRED	WITH EFFECT FROM	FREQUENCY			
£ <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	MONTHLY <input type="checkbox"/>	QUARTERLY <input type="checkbox"/>	YEARLY <input type="checkbox"/>	
Bank Name	<input type="text"/>	Sort Code	<input type="text"/>	<input type="text"/>	<input type="text"/>
Account Name	<input type="text"/>	Account Number	<input type="text"/>	<input type="text"/>	<input type="text"/>

7. Financial Planner Remuneration (if applicable)

Please specify your chosen charge option.

Initial Adviser charge

Either

Fixed £

Or

Payment-related (applies to all initial / additional subscription and transfers-in

%

Ongoing Adviser Charges

Either

Fixed £

Or

Fund-related

%p.a.

Payment Frequency

☐

Monthly

☐

Quarterly

☐

Yearly

8. Authorised Signatories

This application is authorised by the following who is/are person(s) authorised to give all instructions and to take all actions on my/our behalf in connection with any Shares held by me/us in the VT Johnston Financial Funds ICVC funds indicated on this application.

Name of authorised Person(s)	Signature of Authorised Person(s)	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Any one to sign ☐

Any two to sign ☐

Separate List Attached ☐

Copies of all correspondence will be shared with the Financial Planner, email valu-trac@johnstonfinancial.co.uk.

By signing this application I can confirm that I am in agreement with the Financial Planner instructing the following actions on my/our behalf:

- Action interspousal gifts
- Switch between share classes and OEICS in the VT Johnston Financial Fund range
- Provide a withdrawal instruction
- Facilitate; starting/stopping/amending regular contributions/withdrawals/dividends
- Facilitate additional investments
- Facilitate ISA Transfers/Re-Registrations
- Amend ongoing Adviser Remuneration and facilitate ad hoc payments
- Update contact details



9. Financial Planner Renumeration (if applicable)

By signing this application I can confirm that I am in agreement with the adviser charge being deducted as indicated in the Purchase Application above and paid to my Financial Planner.

My adviser has fully explained their charges to me and I understand that, should I exercise my cancellation rights after the adviser charge has been paid, Valu-Trac Investment Management Limited will not return any adviser charges to me. I will need to contact my financial adviser regarding any refund.

I understand that Valu-Trac Investment Management Limited is simply facilitating adviser charges and any queries regarding these payments will need to be discussed with my Financial Planner.

Name of authorised Person(s)	Signature of Authorised Person(s)	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Any one to sign ☐

Any two to sign ☐

Separate List Attached ☐

10. Financial Planner Declaration (if applicable)

I acknowledge that it is my sole responsibility to evaluate all of the product information provided to me and, where I have provided advice and made a personal recommendation to the investor(s) in accordance with the FCA Handbook, I confirm that I have the requisite knowledge and experience as to be deemed competent and capable of assessing the suitability of this product in relation to my client's circumstances and investment objectives.

I confirm that I have assessed the capability of my client to understand and evaluate the risks and merits of this product and have determined that the product is a suitable investment for my client.

I declare that this Application Form has been completed to the best of my knowledge and belief, and I have fully disclosed any adviser charge, if applicable, to the investor(s). I understand that any adviser charge being facilitated will be paid after the start date of the plan subject to the client successfully completing Investor Verification.

I confirm that I have determined that my client has satisfied all the relevant requirements to be accepted as an investor into this product.

Name	<input type="text"/>
Company	<input type="text"/>
Email	<input type="text"/>
Signature	<input type="text"/>
Date	<input type="text"/>



11. Investor Verification Requirements

Please provide the following information to Valu-Trac Investment Management Limited

Corporate entity

Company Name

Company Registered Address

Company Registration Number

Copy of authorised signatory list, including specimen signatures;

The information you provide will be subject to verification checks in association with our verification partner Smartsearch. You do not need to provide any further documentation unless we specifically request more details from you.

Trusts

If the Trust is an incorporated organisation, you are not required to provide any further documentation unless we specifically request more details from you. The information you provide will be subject to verification checks in association with our verification partner Smartsearch.

IF the trust is a Private Trust, please provide;

a copy of the most recent trust deed along with email addresses and mobile phone contact details for the settlor and all beneficiaries.

AND follow the same process as described for individuals below.

Individuals

Valu-Trac Investment Management Limited has partnered with SmartSearch UK to complete our investor verification.

For further details about Smartsearch and the investor verification process please refer to our website.

On receipt of the completed application form stating an email address and mobile phone number you will receive an email from clientservices@smartsearchuk.com, you will also receive an SMS from Smartsearch with instructions on how to complete the verification process.

This will usually require you to upload a photo of a proof of ID document, such as driving licence or passport, and completing the facial recognition process involving capturing a live image of yourself.

Please note that for joint applicants, each applicant will have to follow the above described process.

IMPORTANT NOTICE

Until the verification process is fully completed by us, we will not be able to process your subscription or undertake any transactions on your behalf. Please ensure you complete the investor verification process detailed above to minimise any inconvenience.

You will be verified by us, in association with our identity verification partner Smartsearch based on the information provided above, and you do not need to provide any further documentation unless we specifically request more details from you.



12. Direct Debit Mandate – For Regular Payments (if applicable)

If a Regular Investment is to be set up, please indicate this on the application form and complete this page

Direct Debit Instructions

- Please use the Direct Debit form below to set up regular payments from the same bank account.
- Please note that any subsequent changes must be received by Valu-Trac at least eight working days before the next collection date.
- Your branch sort code can be found on the top right hand corner of your cheque book or bottom left hand corner of your debit card.
- Most account numbers are eight characters in length.
- Cut off and keep the Direct Debit Guarantee and return the rest of the form to us at the address shown.

Adviser's Stamp and Agent Code (if known)	Return to: Valu-Trac Investment Management Limited Orton, Moray IV32 7QE
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Instruction to your Bank or Building Society to pay by Direct Debit



Applicant

Name(s) of Account Holder(s)									
Bank or Building Society Account Number									
Sort Code									
Name and full postal address of your Bank or Building Society									
Postcode									

Instructions to your Bank or Building Society

Please pay Valu-Trac Investment Management Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Valu-Trac Investment Management Limited and, if so, details will be passed electronically to my Bank/Building Society.

Signatures	
Date	
	2 6 1 3 1 6
Reference (for office use only)	

Debit Instructions for some types of account

This guarantee should be detached and retained by the payer



The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Valu-Trac Investment Management Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Valu-Trac Investment Management Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Valu-Trac Investment Management Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Valu-Trac Investment Management Limited asks you to. You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be